

## **Committee on Faculty Scholarship, Research, and Professional Development**

### **Approved Minutes**

**Date: March 18, 2003**

**Time: 8:30 AM - 10:00 AM**

**Place: Horvitz Building, LaBonte Boardroom**

Present: Ron Chenail (PRO), Mary Collins (FGSEHS), Josephine Shallo-Hoffman (HPD/OPT), Ed Keith (OSC/IRB), Leonard Levy (HPD/COM), David Loshin (HPD/OPT), Preston Jones (HUIZENGA), Barbara Packer (FGSE&HS), Appu Rathinavelu (HPD/COP), Josephine Shallo-Hoffman (HPD/OPT), Keith Sherwood (HPD/CDM), Mahmood Shivji (OSC), Hamdesa Tusso (GSH&SS).

Absent: Nathan Azrin (CPS), Elizabeth Brennan (UNS), \*Laurie Dringus (GSCIS), \*Gary Gershman (FARQUHAR), Bill Hardigan (HPS/COP), Marianne Janssen (HPD/CAH), \*Billie Jo Kaufman (LAW), Ed Lieblein (GSCIS), Fred Lippman (HPD/EXEC. OFCS), Peggy Loewy-Wellisch (FIN. AID), Andres Malave (HPD/CAH), Harvey Mayrovitz (HPD/CMS), Ron Needleman (HUIZENGA/IRB), Kimberly Shaw (MSIECS), \*Barbara Sterry (OGC)

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**Committee Charge:** The purpose of the Committee on Faculty Scholarship, Research, and Professional Development is to assist with the development of goals and expectations for scholarship and research and to define the policies and procedures needed to support these activities in a high-quality manner.

1. Approval of Minutes from February 26, 2003

The minutes of the January meeting were approved with no corrections.

2. Health Professions Division Research Committee

Dr. Keith commented on Dr. Malave's recommendations presented to the Faculty Scholarship, and Professional Development Committee at the last meeting. He stated the importance of having a standardized format for the submission of research proposals for the President's Faculty Scholarship Awards. He discussed the confusion of the administrative process regarding how research is housed in HPD.

It was suggested that a committee be set up with the IRB Committee and the HPD Research Committee for reviewing and formatting procedures for the President's Faculty Scholarship Awards.

Dr. Chenail stated that the committee needs to have a "summit" meeting to come to a decision and finalize a standardized document for the research proposals. The final recommendations will then be submitted to the president. It was suggested that the

committee members email Dr. Chenail with their suggestions.

Dr. Chenail summarized by stating the importance of the process, the improvement of the proposal, and that it not be arduous. He emphasizes its value and the importance of coming together on the issues. The issues should include the investigator perspectives and the importance of clarity in the document.

### 3. United States Geologic Survey Update

Dr. Chenail reported that the competition was still underway. We should learn a final decision some time this summer.

### 4. Sub-committee on Best Practices and Benchmarking: Graduate Student Scholarship Program.

Dr. Keith passed out a document titled "The Rationale For Establishment Of A Scholarship Fund and Tuition Waivers for Graduate Students." Discussion followed regarding the wording of the document in regards to the student waiver on page 2. Dr. Shivji recommend that the wording be changed to state that a student waiver be offered for a student where the center and/or faculty member with a grant has promised to pay a stipend as a match for the tuition waiver. Modifications will be emailed to the committee members regarding the recommended changes.

### 5. Other

Intellectual Property Task Force: Dr. Chenail stated that NSU is in the process of reviewing Copyright Intellectual Property Guidelines. The guidelines should involve copyrights, patents, trademarks, trade secrets and technology transfers, which are included in the TEACH ACT. The TEACH ACT is involved with academic freedom for faculty in the classroom. The guidelines must incorporate a compliance program and demonstrate fair use practice in order to secure digital images and files online. This will prevent a haven for downloading. Dr. Chenail is in the process of collecting exemplary work on copyrights, patents, and trademarks from other universities.

Deans' Retreat: Dr. Chenail mentioned the Dean's Retreat is scheduled for two days in April 2003. They will be focusing on the Strategic Plan for the future years up to 2007. Discussions will be in preparation for the next SACS site visit in 2007. The topics at the Dean's Retreat will include the history of the plans and achievements for the years 1999-2004 and a future plan. By the years 2007 we must be able to show areas of improvement and explain how we got there. Dr. Chenail reviewed the history of NSU over the last 10 years explaining the goals and accomplishments.

### 6. Next Meeting: Tuesday, April 16, 2003

### 7. Adjournment: With no further business, the meeting was adjourned at 10:10 AM