

Committee on Faculty Scholarship, Research, and Professional Development

Approved Minutes

Date: February 16, 2005

Time: 8:30 AM - 10:00 AM

Place: Horvitz Building, LaBonte Boardroom

Present: Jaime Arango, Ron Chenail, Richard Dix, Franklin Garcia-Godoy, Joe Grohman, Harold Laubach, Ling Li, David Loshin, Maryellen Maher, and Barbara Sterry

Absent: Nathan Azrin, Elizabeth Brennan, Mary Collins, *Arthur DeCarlo, *Laurie Dringus, *Gary Gershman, Charles Golden, Melissa Hale, *J. Preston Jones, Ed Keith, Leonard Levy, Ed Lieblein, Fred Lippman, Peggy Loewy Wellisch, Andres Malavé, Harvey Mayrovitz, *Appu Rathinavelu, Keith Sherwood, Mahmood Shivji, and Hamdesa Tusso

* Emailed to report scheduling conflict

Committee Charge: The purpose of the Committee on Faculty Scholarship, Research, and Professional Development is to assist with the development of goals and expectations for scholarship and research and to define the policies and procedures needed to support these activities in a high-quality manner.

1. Welcome and Introductions

Dr. Chenail welcomed Dr. Richard Dix as the new representative from the College of Optometry.

2. Approval of Minutes from January 18, 2005

The minutes of the January 18, 2005 meeting were approved and will be posted at <http://www.nova.edu/cwis/vpaa/facres/facres011805.html>.

3. Sub-committee on Best Practices and Benchmarking: Graduate Student Tuition Waiver Program – Ron Chenail and Barbara Sterry

Office of Grants and Contracts Executive Director Barbara Sterry reported Committee members had provided feedback on the draft policy and procedures. She made special note of Dr. Mahmood Shivji assistance with designing the program's new time table. She also announced the draft brochures for the Waiver Program would be ready this week for internal review. Ms. Sterry noted the web site for the program was also in development and links would be posted on the Research, Planning, and Governmental Affairs and Grants and Contracts web sites. For the current year applications for the waiver program would be taken on a case-by-case basis Dr. Chenail announced. He also shared Ms. Sterry and he would be contacting the deans and asking

them to nominate their representatives to the program's review committee.

4. President's Faculty Research and Development Grants (PFRDG) and Quality of Life (QoL) Awards Update – Ron Chenail and Barbara Sterry

Dr. Chenail reported the training for the PFRDG reviewers would be completed during the month of March. The Quality of Life reviewer trainings would also be taking place soon. Updates were made to both the PFRDG and QoL web sites.

5. Protection of Human Subjects System / IRB Accreditation Update – Charles Golden, Barbara Sterry, and Jaime Arrango

Ms. Sterry and Mr. Arango reported the Palm Beach Veterans Administration communicated that either IRB accreditation body (i.e., Partnership for Human Research Protection – PHRP or Association for the Accreditation of Human Research Protection Programs – AAHRPP) was acceptable to them. NSU was still in discussion with both accreditation groups and is currently reviewing AAHRPP's standards.

Ms. Sterry and Mr. Arango shared that the CITI online training course on human subjects research (www.citiprogram.org) was going well. The majority of the IRB members had completed their trainings and the program has been rolled out to all of the academic units.

Surveys for both the IRB and the Office of Grants and Contracts were in the development phase and would be ready for distribution to faculty and other users of their respective services. Lastly, the IRB website had also been updated.

6. Other Items of Discussion:

- a. Reimbursement of Travel and Eating Expenses: Dr. Chenail reported that the NSU Office of Financial Operations was looking into the policy regarding travel reimbursement. Dr. Chenail also added that he would invite Mr. Roger LaCasse to join the Committee.
- b. Professional Liability: A concern was raised regarding students as principal investigators on international projects and whether or not they would be covered under the university's professional liability insurance coverage. Mr. Arango volunteered to look into this matter with Ms. Mary Ann Galvin.
- c. HPD Research Committee: Some concerns were raised regarding the HPD Research Committee. For example, it was voiced that there could be improved communication between the Committee and the IRB. Other issues raised appeared to be HPD-specific so members present from HPD said they would suggest that their respective deans met with Chancellor Lippman about the matter.
- d. Adjournment: The meeting was adjourned at 10:00 A.M.
- e. Next Meeting: Tuesday, March 15, 2005