

# Committee on Faculty Scholarship, Research, and Professional Development

## Approved Minutes

**Date:** January 18, 2005

**Time:** 8:30 AM - 10:00 AM

**Place:** Horvitz Building, LaBonte Boardroom

**Present:** Jaime Arango, Ron Chenail, Mary Collins, Laurie Dringus, Franklin Garcia-Godoy, Melissa Hale, Ed Keith, Leonard Levy, Maryellen Maher, Andres Malavé, Josephine Shallo-Hoffman, Mahmood Shivji, and Barbara Sterry

**Absent:** Nathan Azrin, Elizabeth Brennan, \*Arthur DeCarlo, \*Gary Gershman, \*Joe Grohman, Charles Golden, \*J. Preston Jones, Harold Laubach, Ling Li, Ed Lieblein, Fred Lippman, Peggy Loewy Wellisch, \*David Loshin, Harvey Mayrovitz, \*Appu Rathinavelu, Keith Sherwood, and Hamdesa Tusó

**Guest:** Richard Dix

\* Emailed to report scheduling conflict

**Committee Charge:** The purpose of the Committee on Faculty Scholarship, Research, and Professional Development is to assist with the development of goals and expectations for scholarship and research and to define the policies and procedures needed to support these activities in a high-quality manner.

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### 1. Welcome and Introductions

Dr. Chenail welcomed the members back for the new year. Dr. Melissa Hale introduced herself as the new representative from the Mailman Segal Institute.

### 2. Approval of Minutes from November 16, 2004

The minutes of the November 16, 2004 meeting were approved and will be posted at <http://www.nova.edu/cwis/vpaa/facres/forms/facres111604.pdf>

### 3. Sub-committee on Best Practices and Benchmarking: Graduate Student Tuition Waiver Program – Ron Chenail and Barbara Sterry

Executive Director Sterry distributed and discussed the latest versions of the Graduate Student Research Scholarship (GSRS) Program policy and procedures, the draft brochure and the recommendation form. It was suggested that the deadlines for the GSRS Program be moved to earlier in the year and that the name of the student's degree program be added to the application form. She stated she would send electronic copies of the documents to all of the members and set

a deadline for final corrections.

The full program would begin for the 2005-2006 academic year, but NSU investigators with current awards would be contacted to see if there would be any current students who would be eligible to apply for a scholarship in this academic year. Dr. Chenail also announced he would be asking deans for nominees for the GSRS Program Review Committee within the next week and if any Committee member wanted to be a nominee for the GSRS Committee that they should speak with their dean soon.

4. President's Faculty Research and Development Grants (PFRDG) and Quality of Life Awards Update – Ron Chenail and Barbara Sterry

Dr. Chenail reported that the PFRDG program was on schedule and the trainings for this year's reviewers would ensue soon. Ms. Sterry reported the PFRDG web site was up to date and all new changes had been posted online.

5. Protection of Human Subjects System / IRB Accreditation Update – Charles Golden, Barbara Sterry, and Jaime Arango

IRB Administrator Arango reported that Drs. Golden and Chenail, Ms. Sterry and he had met with President Ferrero to present the important issues of the accreditation of the NSU IRB. Dr. Chenail added the president's support for ensuring quality with the protection of human subjects system at NSU.

Mr. Arango went on to say the negotiations were on-going with the Partnership for Human Research Protection (PHRP) and the president had also requested that NSU explore accreditation with AAHRP, although it was still the impression at NSU that the Palm Beach Veterans Administration (VA) Hospital favored PHRP as an accreditation body if NSU would become the IRB of record for the hospital. Dr. Levy added that he was addressing this item with his contacts at the VA hospital.

Mr. Arango and Ms. Sterry stated regardless of the accreditation organization decision, NSU was moving forward to address areas in the protection of human subjects system that need strengthening. A major accomplishment in this direction was the launching of the CITI online training course on human subjects research ([www.citiprogram.org](http://www.citiprogram.org)). Information regarding the CITI program has been distributed to all center representatives of the IRB for dissemination within their centers.

Mr. Arango also reported to the Committee the IRB had voted to recommend two new policies for Dr. Chenail's approval last week: IRB 04-23 Student Research and IRB 04-23 Research Conducted with Students as Subjects.

6. Other Items of Discussion

- a. Academical Village Update: Dr. Chenail reported the process to secure the Certificate of Need (CON) for the Academical Village hospital was well underway. Many members of

NSU and the North Broward Hospital systems were hard at work drafting concept papers for the various centers of excellence that would comprise the foundation of the hospital. These centers included research, elderly care, pharmacy, psychosocial care, and cultural sensitivity. Dr. Chenail said the CON process could take as long as 18 months to conclude, but as soon as the CON was awarded, the construction of the Medical Village would start. Dr. Levy and Dr. Chenail also discussed the preliminary plans for the HPD Science Building that would be built just north of the Medical Village. NSU had received a \$200,000 appropriation to begin the planning for the building and HPD will soon be sending a grant application to the NIH for funds to build 40,000 square feet of the projected 240,000 square feet building.

- b. Dr. Shivji suggested the Committee explore the policy and procedures currently being employed at the university regarding reimbursement of travel and eating expenses. He noted that valuable time was lost due to the amount of paperwork involved in the reimbursement process. He suggested a per diem approach to the matter. Committee members noted that NSU did indeed have a posted daily per diem amount, but employees were still required to provide the supporting paperwork. Dr. Chenail said he would speak with personnel in accounting to learn more about options that could be explored to reduce paperwork.

7. Adjournment: The meeting was adjourned at 10:00 A.M.

8. Next Meeting: Wednesday, February 16, 2005