



Nova Southeastern University
Public Safety Department
 3301 College Avenue
 Fort Lauderdale - Davie, Florida 33314-7796
 Phone: (954) 262-8999 Fax: (954) 262-3924

PARKING APPEAL HEARING REQUEST FORM

PRINT CLEARLY

Notice: All persons have the right to appeal any Nova Southeastern University parking citation within five (5) days of receiving the citation.

Your appearance before the committee constitutes your only means to appeal your citation. *Failure to appear before the committee on your scheduled date and time will result in a denial of your appeal and a finding of guilty, which will be final.*

To file an appeal:

1. Complete this form
2. Attach a copy of the citation
3. Return this completed form with a copy of the citation attached, to the Public Safety Office in the Parker Building.

Important: Incomplete forms cannot be processed. Complete information will be necessary for an accurate, timely ruling. *A separate form is required for each citation.*

DATE OF APPEAL	LICENSE PLATE NUMBER	STATE	CHECK THE BOX THAT APPLIES BELOW <input type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Student <input type="checkbox"/> University School Student <input type="checkbox"/> Other*
FIRST NAME		LAST NAME	
STREET ADDRESS		BLDG/APT NUMBER	
CITY	STATE	ZIP CODE	
HOME PHONE #	WORK PHONE #	CELLULAR PHONE #	
OTHER PHONE #			
CITATION NUMBER	TIME OF CITATION	DATE OF CITATION	
LOCATION WHERE CITATION WAS ISSUED			* DESCRIPTION OF OTHER

RECEIVED BY COMMITTEE MEMBER	DATE RECEIVED	TIME RECEIVED
APPEAL DATE ENTERED	ENTERED BY	SCHEDULED APPEAL DATE
		SCHEDULED APPEAL TIME

APPEAL DECISION	COMMENTS
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