

**Office of Information Technologies (OIT)**  
**Request Form for Remote Dialup Access**

**Instructions:**

1. Complete this form and fax it to OIT at (954) 262-3801. For additional forms, call (954) 262-4910.
2. Your request will be processed within two working days. You will then be notified as to the status of the request.
3. Upon approval, you will be issued a temporary, toll-free telephone number and written instructions for configuring your computer to access the NSU network via remote dialup. The toll-free number is to be used only for official university business. Access through this number will be available 24 hours a day beginning 8:30 am on the *Activation-Date* through midnight of the *Deactivation-Date* specified on the form below.
4. Technical assistance is available from the OIT Help Desk by phone at (954) 262-4357, or (800) 541-6682 x24357, or by email at [help@nsu.nova.edu](mailto:help@nsu.nova.edu).

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**COMPLETE THIS SECTION**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Center/Dept: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

NSU Email Address: \_\_\_\_\_

Justification for toll-free dialup access:

Teaching/Training     Recruitment     Administrative Travel

Other (explain) \_\_\_\_\_

Activation-Date: \_\_\_\_\_

Deactivation-Date: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

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**OIT Use Only**

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_