NOVACAT – NSU Libraries’ Online Catalog

1. Go to the HPD Library home page ([www.nova.edu/cwis/hpdlibrary](http://www.nova.edu/cwis/hpdlibrary)) and select “Novacat”.

2. Select your preferred search method (**AUTHOR, TITLE, KEYWORD, etc.**)
   - Search by **TITLE** only if you know the exact words of the title, otherwise, search by **KEYWORD** (e.g. textbook on medical physiology) or **SUBJECT HEADING**.
   - When using any of the options, it is not necessary to capitalize the words.
   - If the title is very common, search by **AUTHOR** and **TITLE** (e.g. Voet [author], Biochemistry [title]).
   - You can also choose **LIMIT SEARCH BY LIBRARY** to look for items in a particular NSU library.

3. In this example, we searched for **Evidenced-based public health** by Ross C. Brownson.
The search gives us the following information:

- Both the Alvin Sherman Library and the HPD Library own copies of this book.
- The copies are on the shelf in both libraries.
- The books may be checked out of the library, since there is no indication that the title is a Reference or Reserve book.

**NOTE:** The call numbers will be different for the two libraries since different classification systems are used. The HPD Library used the NLM classification system.

Designations you may see on this screen include:

- **STATUS** – notes whether an item is available, already checked out (due date given), on hold by another patron, or restricted to library use only.
- **“Available via…”** This is an active link which gives you access to the database for the eBook or electronic journal. You will be prompted to enter your last name and NSU ID number in order to view the item via remote access.

4. **JOURNALS**

**NOTE:** NSU Libraries subscribe to over 30,000 full-text electronic journals. Not all of them are indexed in Novacat. For a complete listing, and links to individual titles, go to the HPD Library home page and select “Online Full-Text Journal Finder”.

To search for print journals, follow the same steps as for books.

For this example, we searched for *Ear, Nose and Throat Journal*. The resulting screen indicates that the HPD Library has the journal on the shelf for the dates listed. This journal is also available in electronic format. By clicking on **Latest Received**, you can see when the latest issues were received.
5. RENEWING BOOKS ONLINE

- From Novacat, select “Renew Your Items”. You will have to log in, using your last name and your NSU ID number. The next screen will indicate how many books you currently have checked out. Click on that link and follow the onscreen instructions to renew any or all of your books.
- The items may not be renewed if they are overdue, if another patron has a hold on the book, or if you have previously renewed them twice.

6. VIDEOS AND CD-ROM TITLES

- To search for videos or CD-Rom titles, use the KEYWORD search. Enter the keyword and either “video*” or “CD-ROM”.

For example, a search for a video on hypertension gives us the result above. To see if the video is currently available, click on the title.

NOTE: Videos may not be checked out of the HPD Library. CD-Roms can be checked out for one week.
OTHER OPTIONS:

You can easily search for other items on the same topic.

- Change the search box to “Subject” instead of “Keyword” and hit “enter”.
- Select “Start Over” and chose “Subject” as your search preference.
- You can select “sort” by relevance (default) or change to sort the results of your search by date or title.