

MEMORANDUM

TO: 2011 ENTERING CLASS

FROM: DR. ERICA FRIEDLAND
PROGRAM DIRECTOR

RE: ORIENTATION

This packet contains many items requiring your immediate attention. We earnestly suggest that you read it carefully and follow the instructions and suggestions so that no misunderstandings occur.

1. **ORIENTATION WEEK DOCUMENTS**

- ◆ **Orientation Dress Code** - for your review
- ◆ **Orientation Program Wednesday, August 24, 2011 Day Schedule** – Please bring this form with you to the Orientation program Wednesday, August 24, 2011.

2. **MANDATORY IMMUNIZATION AND PHYSICAL EXAM**

All incoming students must have a thorough physical examination prior to matriculation. Students entering into the College of Medical Sciences Master of Biomedical Sciences program should print the immunization and physical exam forms, bring them to your physician to be filled out, and then bring the completed forms with them on Orientation Day. Students entering into the College of Allied Health and Nursing will use the same company who processes our background checks, [Certified Background](#), to process your forms. Once an incoming student goes into the [Certified Background](#) website to fill out his background check form, the student will be directed to go to the secure Magnus Health Portal to print out the immunization and physical forms. Once printed, you may take them to your health care provider and then, once they are filled out, you can scan them and upload them into the [Certified Background](#) website. For your convenience, these forms can also be located in the blue side bar at the upper right hand side of this webpage. If you have any difficulty with this procedure, or do not have the capability to scan and save documents, you will be given the option to send copies of the completed documents directly to [Certified Background](#). Questions regarding the mandatory immunization and physical examination forms can be directed to [Certified Background](#) at (888) 666-7788.

3. **HEALTH INSURANCE NOTICE**

Health Insurance is required of all students. You may choose to enroll in any student health plan that will meet this requirement. The Health Professions Division offers a program through Blue Cross and Blue Shield. Students will automatically be enrolled in this program unless they complete an on line proof of health insurance waiver. The waiver can be found at <http://www.nova.edu/smc>.

4. **STUDENT INFORMATION SHEET**
Please fill in the enclosed Student Information Sheet so that the program office can keep contact and emergency notification for you.
5. **LAB JACKET INFORMATION**
Each student is required to purchase lab jackets. You will be given the opportunity try on samples during the Orientation
6. **NSU E-MAIL IDENTITY ACCOUNT**
Please bring your account information with you to the Orientation program on **Wednesday, August 24, 2011.**
7. **PARKING PERMIT APPLICATION**
Please bring this form with you to the Orientation program on **Wednesday, August 24, 2011.**
8. **NSU CARD AGREEMENT**
Please bring this form with you to the Orientation program on **Wednesday, August 24, 2011.**
9. **ON-CAMPUS GRADUATE HOUSING**
Please review the information regarding on-campus graduate housing.

MORE IMPORTANT INFORMATION

WE ADVISE YOU TO CONTACT THE FINANCIAL AID OFFICE TO BE SURE YOU HAVE COMPLETED AND RETURNED ALL OF THE APPROPRIATE PAPER WORK, AND THAT YOU WILL BE RECEIVING ENOUGH MONEY TO COVER ALL OF YOUR EXPENSES. CONTACTING THEM EARLY, YOU WILL POSSIBLY AVOID ANY HASSELS OR DELAYS IN RECEIVING YOUR MONEY.

**THE FINANCIAL AID OFFICE CAN BE REACHED AT
1-800-356-0026 EXT. 1129 through EXT. 1133.**

**ATTENTION – ATTENTION – ATTENTION
– PLEASE READ –**

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IF YOU HAVE ALREADY FILLED OUT AND RETURNED A FORM(S) THAT IS INCLUDED IN THIS ORIENTATION INFORMATION THEN;

NO, YOU DO NOT HAVE TO FILL IT OUT AGAIN!