

## REQUEST FOR PROFESSIONAL JUDGMENT 2008-2009

Name \_\_\_\_\_ NSU ID# N \_\_\_\_\_

Program/Degree \_\_\_\_\_ Academic Year \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_

Please indicate the nature of your request for professional judgment (check all that apply). For more details regarding the special circumstances acceptable for professional judgment and documentation required, please see the attached Professional Judgment Information Sheet, available on the NSU financial aid Web site under “Forms” at [www.nova.edu/cwis/finaid](http://www.nova.edu/cwis/finaid). Use additional paper if there is not enough space on this form to explain your situation. Complete, **sign**, and submit this form with the required documentation to the Office of Student Financial Assistance. Requests submitted without required documentation will not be considered. You will be notified in writing of the Professional Judgment Committee’s decision. The Committee’s decision is final. Please allow 3-4 weeks for a response.

**I. ADJUSTMENT TO EXPECTED FAMILY CONTRIBUTION (EFC)**

Please indicate below the circumstances surrounding your request for recalculation of your expected family contribution. Documentation is required as detailed in the Professional Judgment Information Sheet.

- Loss or significant change in parents’ and/or dependent student’s income.
- Loss or significant change in independent student’s (or spouse’s, if married) income.
- Elementary/Secondary tuition for dependent children
- Excessive medical and dental expenses for 2007 tax year (not covered by insurance) in excess of amount included in the Federal Methodology Formula. Determination will be made by the Office of Student Financial Assistance.

**Please detail situation:**

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**II. ADJUSTMENT TO BUDGET**

An adjustment to the standard student budget, which includes tuition and fees, books and supplies, housing, meals, transportation and personal expenses, may be made for the reasons detailed below. **Documentation is required as stated on the Professional Judgment Information Sheet.**

- Dependent children under the age of 18 years old.
- Child Care for Dependent Children.
- Travel budget adjustment for students required to travel to off-campus locations to complete related course work (not in tri-county area of Dade, Broward or Palm Beach).
- Handicap-related expenses, such as tutoring or special equipment, associated with educational-related activities not covered by outside agencies
- Study abroad adjustments for approved study abroad program up to \$2,500 or actual expenses, whichever is less.

**Please explain:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**III. HIGHER EDUCATION RELIEF OPPORTUNITIES FOR STUDENTS (HEROES) ACT**

Effective December 12, 2003, the Department of Education approved waivers and modifications of regulatory provisions under the Higher Education Relief Opportunities for Students (HEROES) Act of 2003 to assist students and borrowers who are military personnel and who are activated or reassigned for a period of more than 30 days as a result of a military mobilization.

Students who are affected by the HEROES Act must provide documentation from the appropriate U.S. Armed Forces to demonstrate that they have met the aforementioned criteria. Please specify the exact situation for which you are requesting this professional judgment.

**Please explain:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IV. DEPENDENCY STATUS OVERRIDE**

Students not meeting federal criteria for independent status may request a professional judgment to override the requirements. Dependency overrides will only be considered on a case-by-case basis in unusual circumstances. See the Professional Judgment Information Statement for more details. Please indicate below the circumstances surrounding your request to be considered independent, and attach documentation. Documentation must be provided by a third party source, preferably someone in an official capacity, such as a high school guidance counselor, court, clergy, or social service representative.

Circumstances that do **NOT** merit dependency overrides include: (1) parents who refuse to contribute to the student's education; (2) parents who are unwilling to provide information on the application or verification form; (3) parents who are not claiming the student as dependent for tax purposes; and (4) students who demonstrate total self-sufficiency. In addition, students living away from home do not affect the student's dependency status.

**Please explain:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**V. OTHER – If none of the above conditions apply to your situation, please explain your extenuating circumstances and provide documentation to substantiate your request.**

**Please explain:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Items that will NOT be considered for budget adjustments: automobile or household repairs; consumer indebtedness (auto loans, credit card payments); additional food purchases beyond budget; single room in dormitory or not sharing an apartment, if single; medical bills that are not excessive; expenses related to graduate school interviews or employment interviews, and utility or telephone bills.**

\_\_\_\_\_  
Student Signature  
(c: 2008-9 Request for PJ)

\_\_\_\_\_  
Date