The Office of Career Development serves to support Nova Southeastern University's undergraduate students, graduate students, and alumni in the implementation of successful career planning.

All NSU students have the opportunity to take advantage of the following services:

CAREER ADVISEMENT
This service provides an opportunity for students to work one-on-one with a career adviser who can assist with:
- Job correspondence including: resume, cover letter, and CV
- Interviewing skills
- Graduate school planning and Personal Statement development
- Nationwide and local job search

INTERNET ADVISEMENT
Looking for real workforce experience before you graduate? Let us assist you with your internship search and find the best experience to boost your career.

MOCK INTERVIEW PROGRAM
Is that big job interview coming up soon? Let us put you at ease with our Mock Interview Program. Submit a cover letter, resume, and job description of your choice in preparation for a videotaped mock interview with a career adviser. We will provide you with the feedback and skills necessary to land that job. Keep your DVD and review it before the big day!

DROP-IN ADVISEMENT
So, you don't have an appointment. No need to worry. "Drop-In" is a great opportunity to meet one-on-one with a career adviser and serves as your first step in the counseling process. This advisement session can address many of your immediate needs and determine your need for additional advisement. "Drop-In" lasts approximately 15 minutes and is on a first-come, first-served basis.

CAREER EVENTS
The Office of Career Development holds various career events for students including Career Fairs, Career Workshops, and On-Campus Recruitment with employers.

ONLINE INTERACTIVE CAREER AND DROP-IN ADVISEMENT
If you live more than 30 miles away, you can call in for a Drop-In Advisement session or schedule an Interactive Career Advisement phone appointment. A Career Adviser can interactively access your document and work with you as if you were actually in the office.

CAREER RESOURCES
The Office of Career Development has the resources to boost your career:
- Career library:
  - Visit our collection of resources regarding career planning, job search strategies, guides for writing resumes, improving interviewing skills, and employer directories
- CAREERSHARK (www.nova.edu/careershark):
  - Dive into your career with our online career development manager
  - Apply for Jobs posted exclusively to NSU students and alumni

Online Interactive Services are available for students and alumni living outside of a 30 mile radius from the NSU main campus.