To participate in CAREERShark you must read and agree to the terms outlined below. Checking the box below indicates your agreement.

FERPA Authorization:
By uploading your resume and other documents into CAREERShark, you give permission to share your documents with employers. You may also receive career information from faculty or your career adviser.

Applicant Conduct Expectations:
To participate in CAREERShark and the On Campus Recruitment Program, you must:

- Provide accurate and honest information about your education, experience, and qualifications for full time positions and/or internships for which you apply
- Attend all scheduled interviews unless you have notified the Office of Career Development prior to scheduled appointment.

Disclaimer/ Fraudulent Postings
The presence of job announcements on CAREERShark does not indicate an endorsement or recommendation from the Office of Career Development at NSU of any posted position or employer. Job seekers assume responsibility for all necessary precautions when interviewing or accepting these positions and job seekers are solely responsible for obtaining necessary information concerning the employer.

The Office of Career Development screens all postings for credibility, but fraudulent postings can occur and users assume all risks. If you feel uncomfortable about a job opportunity you receive by email or find on any job board, DO NOT click on any links and DO NOT provide any personal information. Generally, if the posting or email contains any of the following, please proceed with caution:
• Offers to pay a large amount of money for very little work
• Offers you a job without ever interacting with you
• Requests personal information from you such as Social Security Number, bank account numbers, credit card information, copies of your passport or license and/or other personal documents
• Requests you to transfer or wire money from one account to another
• Offers you a large payment in exchange for allowing the use of your bank account — often for depositing checks or transferring money
• Offers to send you a check before you do any work
• Sends you an unexpectedly large check
• Requests payment by wire service or courier

Users who think that they have encountered a fraudulent posting or discover any misuse or abuse of CAREERShark are encouraged to report the matter to the Office of Career Development at NSU as soon as possible. You can also file an incident report with the US Department of Justice online at [www.cybercrime.gov](http://www.cybercrime.gov) or by calling FTC at 1-877-FTC-HELP.

The Office of Career Development is the sole interpreter of this site’s intended and appropriate use and may permit or deny usage without notice.

This policy is subject to change without prior notice and all Students/Alumni participating in CAREERShark services are subject to the terms of this policy.

Checking the box below indicates you agreement with this statement.