

Class Presentation Request Form

Place your order from our a la carte menu



Nova Southeastern University
Division of Student Affairs
3301 College Avenue • Fort Lauderdale, FL 33314
Email: career@nova.edu
Homepage: <http://www.nova.edu/cwis/studentaffairs/career/>

Name of Class _____ Today's Date _____

Contact Person _____ Telephone Number _____

Address _____

Type of program requested. Please be specific. (For topics, refer to menu list on reverse.)

Program length (most topics are developed for 10 or 50-minute programs) _____

Anticipated audience size _____ Target audience _____

Preferred program date* _____ Preferred program time _____

Alternate program date _____ Alternate program time _____

Specific location for program – Building _____ Room number _____

Please note: A projection screen or appropriate wall is required for all programs.

*Please return this form two weeks before the preferred program date to:

**Career Services • 3301 College Avenue • Fort Lauderdale, FL
954-262-7201 • fax 954-262-3897 • email: career@nova.edu**

Thanks!