

## HOW TO ENROLL

### Students

- Log in to NSU eBill at [nova.edu/nsuebill](https://nova.edu/nsuebill).
- Click on the “Enroll in Payment Plan” button on the home page.

### Authorized Users

The student must have designated you as an authorized user in NSU eBill before you will be able to enroll in an NSU Payment Plan on the student’s behalf.

- Access NSU eBill at [nova.edu/nsuebill](https://nova.edu/nsuebill) and go to eBill in the authorized user section.
- Log in using your email and password.
- Click on the “Enroll in Payment Plan” button on the NSU eBill home page.

The Family Educational Rights and Privacy Act (FERPA) protects the privacy of students’ records and prohibits the university from disclosing or discussing personal information with anyone other than the student. Therefore, students should ensure that their authorized NSU eBill users are given consent to discuss information by also completing the Release of Information Consent at [nova.edu/roi](https://nova.edu/roi).



For more detailed information about the NSU Payment Plans, visit the bursar’s website at [nova.edu/paymentplans](https://nova.edu/paymentplans); call us, Monday–Friday, 8:30 a.m. to 5:00 p.m., at (954) 262-5200 or 800-541-6682, ext. 25200; or email [paymentplan@nova.edu](mailto:paymentplan@nova.edu).

## TIPS

### 1. Finalize registration and financial aid.

Prior to enrolling in an NSU Payment Plan, finalize registration for classes and complete all financial aid requirements. In the event of a change in your financial aid or costs after enrollment in an NSU Payment Plan, your plan installment amounts recalculate automatically. Review your financial aid account in SharkLink to ensure that all requirements for disbursement of financial aid have been met.

### 2. Don’t set up automatic bill payment at the same time.

The automatic bill payment option in NSU eBill is separate from the payment plan option. When setting up a payment plan, be sure to delete any existing automatic billing information in NSU eBill. Otherwise, you may end up making unnecessary payments.



[nova.edu/paymentplans](https://nova.edu/paymentplans)

# NSU Payment Plans

Make paying for your  
education easier!  
Pay in installments  
via NSU eBill.

Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying disability, religion or creed, sexual orientation, gender, gender identity, military service, veteran status, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school, and does not discriminate in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. Any such acts are unacceptable and strictly prohibited by the university. 23-11-039SAT



Payment for tuition, fees, and other institutional charges is due in full at the time of registration. Students and families who need a little extra time to meet their financial obligations may enroll in a payment plan. Payment plans are available each semester through NSU eBill (Nova Southeastern University's secure online portal) and allow students and families to spread out payments over three or four months, depending on the length of the semester.

## BENEFITS

- You can pay over several months rather than in one lump sum.
- You can enroll online easily and securely.
- There is no interest.
- Remaining installment amounts automatically recalculate when changes occur on your account.

## ELIGIBILITY

- Students who owe \$500 or more after all resources, including financial aid, have been applied qualify.
- Students who have paid all prior balances in full and are registered for classes for the semester can be covered by a payment plan.
- Installments must be made using a U.S. credit card or electronic checks drawn on a U.S. bank account.

## YOUR STUDENT ACCOUNT

The Office of the University Bursar (bursar's office) establishes a student account for each NSU student. This account displays university charges and credits, including tuition and fees, housing and food (if applicable), financial aid credits, and more. Students can view their account information in SharkLink and NSU eBill. If you do not know your SharkLink ID or password, you can retrieve it by visiting [nova.edu/resources/nsuidentity.html](http://nova.edu/resources/nsuidentity.html).



NSU eBill is the university's official means of generating and delivering billing notifications to all NSU students around the 15th of the month. Students may authorize another person to receive their monthly NSU eBill notifications and to access their NSU eBill account. Students and authorized users may access NSU eBill 24/7 to view current and past account balances and activity, to make payments, and to set up payment plans during enrollment periods.

If a parent, guardian, or other person will be making payments on your behalf, submit a completed Authorization for Release of Information (ROI) form for that person at [nova.edu/roi](http://nova.edu/roi).

## NSU PAYMENT PLANS OVERVIEW

FALL AND WINTER* (not guaranteed)	EARLY	MONTHLY	TRIWEEKLY	BIWEEKLY
Down Payment	20%	34%	25%	17%
Enrollment Periods Open	3 months prior to term start	2 months prior to term start	3 months prior to term start	4 months prior to term start
ENROLLMENT TYPICALLY CLOSES AT THE BEGINNING OF THE SEMESTER.				

\*Summer plans are also available.



Scan for  
enrollment dates.

## PAYMENT PLAN DETAILS

- Enrollment in a semester payment plan is voluntary.
- A nonrefundable, \$75 enrollment fee is due upon enrollment, along with the minimum down payment.
- Accepted payment methods include the following:
  - **Credit Cards:** Only Visa, MasterCard, or American Express
  - **eCheck:** From a personal, U.S. bank checking account only—credit card checks, third-party checks, savings account checks, and investment account checks are NOT ACCEPTED.
- The student is responsible for making sure the payment method remains valid for the duration of the plan.
- Declined payments will result in a \$25 declined-payment fee and a hold on the student's account. The hold restricts student services, including, but not limited to, class registration. To avoid declined payments and additional fees, remember the following:
  - Review your payment method before each installment payment is due.
  - Ensure sufficient funds are available for release on payment due dates, and three days thereafter, to accommodate any extended processing time between your banking institution and NSU.
  - Ensure that your bank or credit card company does not have a cap on the amount to be paid from your card/account.
  - If you set a limit of withdrawal as a fraud protection measure, be sure to authorize your institution to release the amounts to be charged.