
Transcript Request Form (Please photocopy if necessary)

To the applicant: It is important that transcript requests are sent to your previous school(s) in a timely fashion in order to aid in the admission process. Fill in the blanks on both parts of the form. It is suggested that you call your previous school(s) to find out if a fee should accompany this transcript request form. Mail the entire form and any fee required to your previous school(s).

To previous school/college: Please send an official transcript of my academic work while attending your institution to the Office of Undergraduate Admissions at Nova Southeastern University.

A. I attended your institution from _____ to _____

B. While in attendance, my name was

Last First MI Maiden

C. My student identification number was _____

Signature

Transcript Transmittal Form

Previous school: Please return this form with transcript. Thank you.

Social Security Number _____ Date _____

Name _____

Last First MI Maiden

Address _____

City State ZIP

Please send one official transcript to:

Nova Southeastern University
Enrollment Process Services (EPS)
Attn: Undergraduate Admissions (UGA)
3301 College Avenue
P.O. Box 299000
Fort Lauderdale, Florida 33329-9905
Send electronic transcripts to electronictranscript@nova.edu